



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL and REGULAR MEETINGS
October 18, 2007

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:34 p.m.

ROLL CALL: Directors: President Leonard Woren, Vice President Fran Pollard, Secretary Ric Lohman, Treasurer Gael Erickson, and Board Member Matthew Clark.

Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION
None.

ACTION AGENDA

1. Consideration of Alternatives to Add Parks and Recreation Powers to the Services Provided by the District.

The General Manager reported on the two meetings that he and Directors Woren and Pollard had attended with State Assemblyman Gene Mullin and State Senator Leland Yee. The Board expressed their support for these efforts.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:35 p.m.

GENERAL PUBLIC PARTICIPATION

Director Erickson announced a meeting of the San Mateo County Parks to be held on 10/25/07.

ACTION AGENDA

1. Consideration of Ordinance Code Revision for Connection Fees Refunds.

This item was continued from the previous meeting to obtain input from Bond Counsel. The General Manager explained that the current District Code allows 75% of connection fees paid to be refunded for any permit which expires, lapses or is rescinded, upon written request. This ordinance will allow 100% of connection fees paid to be refunded if so approved by the Board.

ACTION: Director Lohman moved to approve the ordinance amending District Code Section 611 relating to the refund of permit fees. (Ordinance No. 160) (Lohman/Pollard). Approved 5-0.

2. Consideration of Request for Refund of Connections Fees paid by the San Mateo County Harbor District (Permit #3051).

ACTION: Director Lohman moved to approve the refund of the connection fees and assessment district fees previously paid for permit #3051 in accordance with Ordinance 160, with the associated bond counsel fees subtracted from the refund amount. (Lohman/Pollard). Approved 5-0.

3. Consideration of Authorizing Bids for The Alameda & Avenue Cabrillo Sewerline Replacement and Manhole Repair Project, and Approval of the Related CEQA Notice of Exemption.

ACTION: Director Pollard moved to: 1) authorize staff to obtain bids for the Alameda & Avenue Cabrillo Sewerline Replacement and Manhole Repair Project; and 2) approve the related CEQA Notice of Exemption for the project. (Pollard/Erickson). Approved 5-0.

4. Consideration of Comments to the Sewer Authority Mid-Coastside's CEQA Environmental Analysis Study for the Wet Weather Management Project.

Several Board members stated that they felt the CEQA process should be put on hold pending resolution of several issues, which include defining the actual project to be constructed, and determining whether the City of Half Moon Bay will participate in funding the project. Director Woren reported that the SAM Board had taken action at their last meeting to put a hold on the CEQA report after the Notice of Preparation is complete.

ACTION: Director Lohman moved to approve sending the comments letter contained in the agenda to SAM. (Lohman/Clark). Approved 5-0.

CONSENT AGENDA

Director Clark requested that Item 5 be held for discussion.

- 6. Approval of October 2007 warrants totaling \$ 125,522.62 Checks (2916-2950)**
- 7. Approval of Assessment District Administrative Costs Fund distribution #04-07/08 totaling \$3,626.03**
- 8. Approval of September 2007 Financial Statements.**

ACTION: Director Lohman moved to approve Consent Agenda Items 6, 7 & 8. (Lohman/Erickson). Approved 5-0.

5. Approval of Regular Meeting minutes for September 20, 2007.

Director Clark requested correction of "Mid-Coastside" in Item 2, "Slater-Carter" in Item 3, and "the" to "that" in Item 7 of the minutes.

ACTION: Director Clark moved to approve Consent Agenda Item 5 as amended above. (Clark/Pollard). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9. Sewer Authority Mid-Coastside.

Directors Lohman and Woren reported on the September SAM meeting.

10. Report on other seminars, conferences, or committee meetings.

Director Woren reported that a Municipal Services Review (MSR) had been prepared by San Mateo LAFCo for the Ladera Recreation District, a small

recreation district located in San Mateo County. The draft LAFCo staff report recommended that the sphere of influence for the district remain as is.

INFORMATION CALENDAR

11. Attorney's Report.

Counsel Wittwer reported on a Brown Act bill signed by the Governor which will affect when agenda documents are to be made available to the public and related noticing. Director Woren requested Counsel to provide a Brown Act update annually.

12. Treasurer's Report.

None.

13. General Manager's Report.

- a. Update on parks and recreation survey

14. Administrator's Report

The Administrator noted the District's upcoming 50th Anniversary and provided a sample of the foil seals ordered to commemorate it in the monthly Administrator's Report.

15. Engineer's Report.

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project.

FUTURE AGENDA ITEMS

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(c), three potential cases).

2. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

District Counsel Jonathan Wittwer announced there was no reportable action taken in Closed Session.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:34 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: December 6, 2007